

Accounts presented for payment :

November 2017

IMPREST ACCOUNT

Balance at bank B/F	-	159.26	
Amounts credited since (Incl.Interest)		<u>16,518.86</u>	16,359.60

Less :

Wages		-	
Cemetery Lodge Rent (post tax deduction)		451.00	
Salaries		10,248.60	
Museum		418.74	
PAYE		2,584.41	
Franking Machine/Postage		109.60	
Superannuation		2,752.76	
Petty Cash		250.00	<u>16,815.11</u>

Balance per Trial Balance Imprest and Payroll Account - 455.51

Provision

Wages		-	
Salaries		10,850.00	
Museum			
PAYE		2,600.00	
Museum Story Telling		-	
Franking Machine/Postage		109.60	
Superannuation		2,750.00	
Petty Cash		200.00	<u>16,509.60</u>

Transfer to Imprest Account 16,965.11

GENERAL ACCOUNT

AC/no	Chq no			
5913	9790	Archant	Gazette Distribution	79.48
5914	9791	Drain Solution	Pannier Market Drain Blast	680.00
5915	9792	Archant	Pannier Market Ads	154.80
5916	9794	Mark Berry	Repair Vandalised Toilet	100.34
			Boiler Thermocouple	96.60
5917	9793	Brushwood Designs	R Meddlers Work Vests	82.20
5918	9795	Challenge Alarms	Annual Alarm Monitoring	240.00
5919	9796	City Electrical	Hand Drier	155.94
5920	9797	Coach Tours UK	Advertising	180.00
5921	9798	Andrew Coates	Travel Expenses	54.90
5922	9799	Community News	Advert	19.00
5923	9800	Earth Anchors	Litter Bin	151.14
5924	9801	Exmoor Facias	Market Toilets Refurbishment	139.60
5925	9802	Festive Lighting	Xmas Lights	663.60
5926	9803	First Office	Photo Copier	225.16
5927	8904	Micheal Fook	Amenity repairs	14.40
			Amenity repairs	81.84
5928	9805	Foot Anstey	Legal Fees Land Sales	1,436.40
			Legal Fees Land Sales	1,536.26
5929	9806	Graham Roberts Autos	Car Paint Restore Meddlers	144.00
5930	9807	Guarantor	Alarm Call Outs	72.00
5931	9808	Mr Johns	Window Clean	30.00

5932	9809	Landsense	Land Agent Fees June	2,149.34	
			Land Agent Fees July	2,264.40	4,413.74
5933	9810	Mole Valley Farmers	Switch and Cutting Line		56.48
5934	9811	Mporiun	Meddlers Tools etc	7.00	
			Meddlers Tools etc	53.60	60.60
5935	9812	A J Murch	Grass Cutting		900.00
5936	9813	Ocean Lifts South West	Yearly Contract Amory	324.00	
			Yearly Contract Town Hall	516.00	840.00
5937	9814	PPL	Public Performance Licence		159.74
5938	9817	PRS	Music Licence Xmas Lights		125.11
5939	9815	Printworkx	Ads and Brochures		200.00
5940	9816	Professional Hygiene	Sanitary Waste		18.11
5941	9818	RE Consultancy	Staff Training		318.00
5942	9819	RGB	Toilet Refurbishment	243.19	
			Wall Unit Flat East Street	108.00	
			Estates Maintenance	10.12	
			Estates Maintenance	41.36	402.67
			Cemetery Lodge Floor	370.40	
			Estates Maintenance	7.93	
			Estates Maintenance	71.68	852.68
5943	9820	Rogers Garage	Vehicle and Mower Fuel		130.23
5944	9821	Rotary Club	Donation		250.00
5945	9822	Screwfix	Estates Maintenance		21.30
5946	9823	Sheet Environmental	Asbestos removal		10,272.00
5947	9824	Start Traffic	Estates Maintenance		726.84
5948	9825	South West Waste	Recycle bin empty Sept 2017		220.20
5949	9826	P Tonkins	Museum website hosting		119.99
5950	9828	W/K Stonework	1 East Street		324.00
5951	9827	Willcox Media	TIC website hosting		154.00
5952	9829	Zurich Insurance	Inspection Contract		5,156.04
5953	D/D	BT	Bundle		95.70
5954	D/D	EDF	Street Light to 23rd October 17		55.25
5955	D/D	BNP Paribas	Franking machine		205.20
	9830	Imprest Account	Monthly Transfer		16,965.11
TOTAL					<u>49,380.65</u>