

20 June 2018

Dear Sir/Madam,

I hereby invite you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 26 June 2018 at 7.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

AGENDA

1. Prayers.
2. Apologies for absence.
3. Declarations of Interest.
4. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
5. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the chairman if circumstances determine. This will enable any member of the public to raise matters relating to the town.
6. **APPROVAL OF MINUTES**

Town Council	22 May 2018	ENCLOSED
Annual Town Meeting	22 May 2018	ENCLOSED
Mayor Choosing	16 May 2018	ENCLOSED
7. **POLICE AND DCC TO REPORT TO MEMBERS**
 - a) Police to report on any issues they feel may be of interest to members.
 - b) Cllr Yabsley DCC to report on any issues he feels may be of interest to members.
8. **DOCUMENT FOR EXECUTION**
Exclusive Right of Burial – Plot 207 – Ms Lesley Frances Toms, 100 Raleigh Mead, South Molton, EX36 4BT
9. **SOUTH MOLTON MUSEUM: FORWARD PLAN & ACTION PLAN 2018-2021**
 - a) A resolution is required to approve the South Molton Museum Forward Plan 2018 to 2021. ENCLOSED

Continued...

TOWN COUNCIL
20 June 2018

- b) A resolution is required to approve the South Molton Museum Action Plan 2018 to 2021. ENCLOSED
10. **ACCOUNTS FOR YEAR ENDING 31 MARCH 2018**
- a) A resolution is required to approve Section 1 – Annual Governance Statement 2017/18. ENCLOSED
- b) A resolution is required to approve Section 2 – Accounting statements 2017/18. ENCLOSED
11. **BUNTING IN THE TOWN**
This item has been deferred from a previous Town Council meeting. The Town Clerk will report to members on an idea to erect bunting zig-zagging from the Amory Centre across the enhancement area finishing up at the top of South Street and North Road with proper fixings on relevant buildings. The approximate cost of this will be £1500.00. A resolution is required whether or not to accept this proposal. ENCLOSED
12. **TOWN CLERK'S REPORT TO MEMBERS**
The Town Clerk will report to members on any matters arising, including action taken, since the previous meeting.
13. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**
- a) Any member who has attended a meeting as the Council's representatives to report to Council. Please note only members who are designated Town Council representatives need to report.
- b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
14. **COUNCILLORS' PARTICIPATION**
This item has been placed on the agenda for Councillors to raise any issues of importance to be brought to the attention of the Council.
CONFIDENTIAL ITEM
Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the meeting for the following item of business by virtue of relating to legal-commercially sensitive matters and/or the financial or business affairs of a person or persons other than the Council.
15. **PATHFIELDS BUSINESS PARK PHASE 4**
A list of tenders for the sale of the Employment Units at Pathfields Business Park was finalised and opened on Friday 22 June 18. A report and recommendation from the Solicitor and Land Agent will be circulated on Monday and at the meeting. A resolution is required whether or not to accept these tenders and the potential allocated sites.

Continued...

TOWN COUNCIL
20 June 2018

16. **LAND AGENT MARKETING FEES**
A report from the Land Agent regarding the Marketing and Advertising for Pathfields Business Park 4 is enclosed. The Town Clerk will also report further and a resolution is required whether or not to accept the Land Agent's fee proposal. **ENCLOSED**

END